

How to setup User Profile and Password

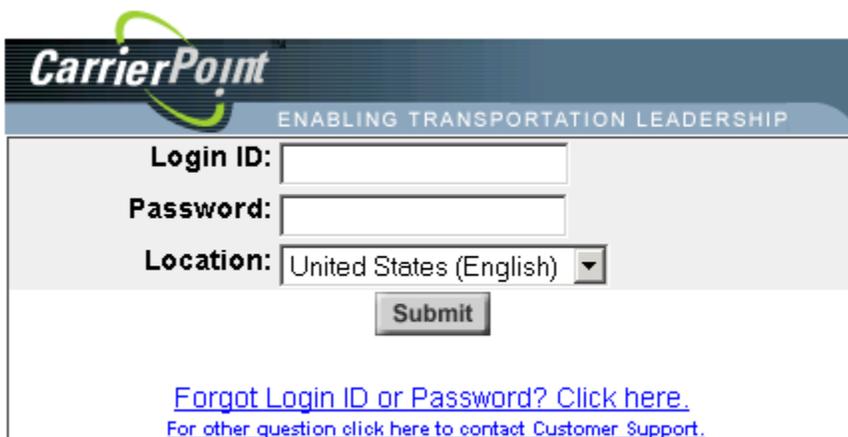
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New requirements for user setup

When a user logs in, if their email, office phone or security question and answer is not filled out, it will automatically bring them to My Profile page. A message instructing users to update their profile, email and security question will be displayed. Also at the same time user can select the notifications they would like to receive.

Any user that has NOT set their security question will be asked to do so.



The image shows a screenshot of the CarrierPoint login interface. At the top left is the CarrierPoint logo with the tagline "ENABLING TRANSPORTATION LEADERSHIP". Below the logo are three input fields: "Login ID:" with a text box, "Password:" with a text box, and "Location:" with a dropdown menu currently showing "United States (English)". A "Submit" button is centered below these fields. At the bottom of the form, there are two blue hyperlinks: "Forgot Login ID or Password? Click here." and "For other question click here to contact Customer Support."

My Profile Setup

Please update your profile, and be sure your email and security question are configured. Please also select the notifications you would like to receive.

The event notification section has also changed.

My Event Notification Settings	E-Mail	Pager	Cell Email
Shipment Posted	<input checked="" type="checkbox"/> / <input type="checkbox"/>	<input checked="" type="checkbox"/> / <input type="checkbox"/>	<input checked="" type="checkbox"/> / <input type="checkbox"/>
Shipment Posted (short version)	<input type="checkbox"/> / <input type="checkbox"/>	<input type="checkbox"/> / <input type="checkbox"/>	<input type="checkbox"/> / <input type="checkbox"/>
Del Declined	<input type="checkbox"/> / <input type="checkbox"/>	<input type="checkbox"/> / <input type="checkbox"/>	<input type="checkbox"/> / <input type="checkbox"/>
I was selected for a Shipment	<input type="checkbox"/> / <input type="checkbox"/>	<input type="checkbox"/> / <input type="checkbox"/>	<input type="checkbox"/> / <input type="checkbox"/>
One of my shipments has been cancelled	<input type="checkbox"/> / <input type="checkbox"/>	<input type="checkbox"/> / <input type="checkbox"/>	<input type="checkbox"/> / <input type="checkbox"/>
Shipment requirements changed	<input type="checkbox"/> / <input type="checkbox"/>	<input type="checkbox"/> / <input type="checkbox"/>	<input type="checkbox"/> / <input type="checkbox"/>
Shipment details updated (any changes)	<input type="checkbox"/> / <input type="checkbox"/>	<input type="checkbox"/> / <input type="checkbox"/>	<input type="checkbox"/> / <input type="checkbox"/>
Shipment Accessories have changed	<input type="checkbox"/> / <input type="checkbox"/>	<input type="checkbox"/> / <input type="checkbox"/>	<input type="checkbox"/> / <input type="checkbox"/>
Manual Freight Bill Log Entry created	<input type="checkbox"/> / <input type="checkbox"/>	<input type="checkbox"/> / <input type="checkbox"/>	<input type="checkbox"/> / <input type="checkbox"/>
Shipment about to be retracted	<input type="checkbox"/> / <input type="checkbox"/>	<input type="checkbox"/> / <input type="checkbox"/>	<input type="checkbox"/> / <input type="checkbox"/>
I was scheduled for an appointment	<input type="checkbox"/> / <input type="checkbox"/>	<input type="checkbox"/> / <input type="checkbox"/>	<input type="checkbox"/> / <input type="checkbox"/>

Users can still select specific 'Event Notifications' or select 'All' with one click.

To select ALL a user can click the box with the To unselect ALL click the .

Suggest items are:

Shipment Posted OR Shipment Posted (short version) **one or the other** If you select both, you will get 2 emails with the same data, in different formats.

- I was selected for a shipment**
- One of my shipments has been cancelled**
- Shipment requirements changed**
- Shipment Details Updated**
- Shipment Accessorial have changed**
- I was scheduled for an appointment**
- Customer Appointment Scheduled**



One of my appointments was rescheduled
One of my appointments was cancelled
Late for DockMaster appointment
Messages sent from shipper
POD request
Shipment status update request
Manually assigned Load pending acknowledgement

User's first time login



CarrierPoint
ENABLING TRANSPORTATION LEADERSHIP

Login ID:

Password:

Location:

[Forgot Login ID or Password? Click here.](#)
[For other question click here to contact Customer Support.](#)

My Profile Setup

Please update your profile, and be sure your email and security question are configured. Please also select the notifications you would like to receive.



BB Sweet (transwest) on .35

User Password

What location do you work at?

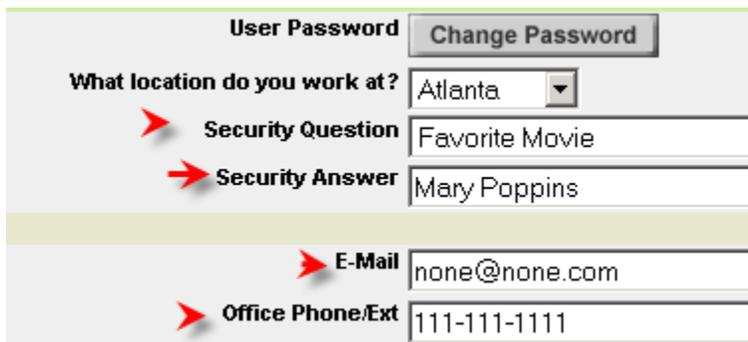
➤ **Security Question**

➤ **Security Answer**

➤ **E-Mail**

➤ **Office Phone/Ext**

These are required.



User Password

What location do you work at?

➤ **Security Question**

➤ **Security Answer**

➤ **E-Mail**

➤ **Office Phone/Ext**



Next users should select event notifications they want. None are required.

My Event Notification Settings	E-Mail	Pager	Cell Email
Shipment Posted	<input checked="" type="checkbox"/> / <input type="checkbox"/>	<input checked="" type="checkbox"/> / <input type="checkbox"/>	<input checked="" type="checkbox"/> / <input type="checkbox"/>
Shipment Posted (short version)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bid Declined	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I was selected for a Shipment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
One of my shipments has been cancelled	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shipment requirements changed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

By clicking the checked box, you will select ALL events. Clicking the unchecked box will deselect ALL

	E-Mail	Pager	Cell Email
Shipment Posted	<input checked="" type="checkbox"/> / <input type="checkbox"/>	<input checked="" type="checkbox"/> / <input type="checkbox"/>	<input checked="" type="checkbox"/> / <input type="checkbox"/>
Shipment Posted (short version)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bid Declined	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I was selected for a Shipment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The remaining items should be selected according to user preference.

My Event Notification Time Preferences
On these days
<input checked="" type="checkbox"/> Sunday
<input checked="" type="checkbox"/> Monday
<input checked="" type="checkbox"/> Tuesday
<input checked="" type="checkbox"/> Wednesday
<input checked="" type="checkbox"/> Thursday
<input checked="" type="checkbox"/> Friday
<input checked="" type="checkbox"/> Saturday
<input checked="" type="radio"/> Any time
<input type="radio"/> No emails generated between the hours of <input type="text"/> AM and <input type="text"/> AM

My Screen Preferences and Defaults	
Default posting shipper	Any
Number of results per page	5
Filter for View Shipments	All
Sort for View Shipments	DSM#
View Shipments Posted in the Last	1 week
FM Post Default Equipment	5 Ton Truck
Stop Display Sort Criteria	By Stop Sequence Number
Default Freight Match Template	- None -
Default Identifier used in BSM Search	DSM

Submit



When finished, click Submit.



Forgot User Name/Password steps

**ENABLING TRANSPORTATION LEADERSHIP**

Login ID:

Password:

Location:

[Forgot Login ID or Password? Click here.](#)
[For other question click here to contact Customer Support.](#)

Carrier Point User Name / Password Help

Get my User name

If you have forgotten your user name, please enter your email and the system will help you figure it out.

Get my User name

E-Mail:

Get my Password

If you have forgotten your password, please enter your login and the system will send you an email specifying how to reset your password.

Get my Password

Login:

[Customer Support](#)

User name retrieval

Carrier Point User Name / Password Help

Your User Names have been e-mailed to the e-mail address you provided.



Password retrieval

Get my Password

If you have forgotten your password, please enter your login and the system will send you an email specifying how to reset your password.

Get my Password	
Login:	<input type="text" value="ns-carrierpoint"/>
Challenge Question	<input type="text" value="Mother's Maiden Name"/>
Challenge Answer	<input type="text" value="BVT"/>

If the user doesn't know or enters wrong Security Answer they have to call support other wise.

Carrier Point User Name / Password Help

Your password has been e-mailed to the e-mail address we have on your account. If you need further assistance click [here](#) for customer support information.